

Village of Sackets Harbor Planning Board
May 18, 2016
Regular Meeting
112 N. Broad St.
Sackets Harbor, NY 13685

The meeting was called to order at 7:00 PM by Chairwoman Janet Quinn with the reciting of the Pledge of Allegiance. Members present: Janet Quinn, Tom Dyckes, James Bray, Frank Reynolds and Merle Tousant. A quorum was established.

There was no-one in attendance for a public comment.

Minutes of Prior Meeting:

Minutes of the April 20, 2016 meeting were approved as written in a motion made by Tom Dyckes and seconded by James Bray. Vote 5 ayes (Quinn, Dyckes, Bray, Reynolds and Tousant), 0 nays.

Report to the Village Board:

While reporting to the Village Board on recent activities, Mayor Battista requested that the Planning Board work with the ZEO, Jim Corbin, to track permitted and incomplete work, and also work being done with no permit.

Old Business:

15-01 For Pike Commons, 133 General Grant Circle: There are different components to this application. One cable cover on the wall was approved as a prototype at the last meeting. A permit needs to be issued for this part.

There are three different style heat pumps that need covers. If there are on-site storage buildings being combined, the new plan needs to be presented and approved. These will need new permit applications as the old ones are now outdated.

Tom Dyckes recommended that if Janet Quinn plans to meet with Mr. Jesse to go over the work, Jim Corbin also be there to represent zoning enforcement.

15-34 Sophia O'Sullivan, 104 General Smith Dr.: The applicant proposed removal of trees and a rock wall fence (maintenance) with fence reconstruction on the same footprint, as well as adding a driveway. Project is in the Historic Overlay District, The National Register District and requires site plan and historic review. No information has been submitted to the Planning Board since the initial application. A public hearing was held in August of 2015 however nothing was ever approved by the Board. The driveway has been completed and the stone wall has been torn out. Chair Janet Quinn and ZEO Jim Corbin have both contacted the applicant to let them know this was illegal. The applicant responded that they have been unable to find a stone mason to take on the project. Jim Corbin issued a stop work order, but the project is essentially complete and the owners have moved and rented out the house to tenants. Chair Quinn will contact Jim Corbin to discuss the repercussions of doing the work with no permit.

15-40 Dana Casey, funny Cide Dr.: The applicant has verbally informed Chair Quinn that she is removing her application. Chair Quinn will send a letter confirming the cancellation.

New Business: There was no new business presented.

Board Discussion:

There is concern that there are projects being done without permits; site plan approvals are given with no permits issued or completed; and applications remain incomplete for long periods. In the future a time period will be given to applicants for responding or completing the application.

Chair Quinn reported she is concerned about the number of properties in foreclosure. There are approximately 7 that she knows about in the Village.

There was a discussion about needing guidance from the Village Board on establishing deadlines for applicants to provide information or the application expires. It was noted that the Planning Board simply follows the law and doesn't set it. It was also noted by Frank Reynolds that if the Planning Board recommended rules and put it forth for public comment, then it becomes policy.

The meeting was adjourned at 7:58 pm in a motion made by Tom Dyckes and seconded by James Bray. Vote 5 ayes (Quinn, Dyckes, Bray, Reynolds and Tousant), 0 nays.

Minutes submitted by

Peggy Kelly
Planning Board Secretary